

## Vacancy Announcement

The Nile Basin Initiative [NBI] is an intergovernmental partnership of the ten Nile Basin States to develop the river in a cooperative manner, reduce poverty, reverse environmental degradation, share substantial socio-economic benefits, to promote regional peace and security ([www.nilebasin.org](http://www.nilebasin.org)).

The Eastern Nile Subsidiary Action Program (ENSAP) of the NBI is launched by Egypt, Ethiopia and the Sudan (Republic of South Sudan joining in 2014) to initiate concrete joint investments and action on the ground in the Eastern Nile sub-basin in the areas of power generations and interconnection, irrigation and drainage, flood preparedness and early warning, watershed management, development of planning models and joint multipurpose programs. ENSAP is governed by the Eastern Nile Council of Ministers [ENCOM] and implemented by the Eastern Nile Technical Regional Office [ENTRO] stationed in Addis Ababa, Ethiopia. Funding for ENSAP accrues from Eastern Nile countries and varied bilateral and multilateral development.

ENTRO is the regional body supporting ENSAP Team and the Eastern Nile Council of Ministries (ENCOM) in the management and implementation of ENSAP, Established in 2002 and located in Addis Ababa, Ethiopia. ENTRO now intends to recruit competent experts to fill the positions of **Regional Finance and Administration Head** and **Senior Regional Project Coordinator (Head of Water Resources Development Unit)**. These positions are part of the senior management team and led by the Executive Director and require proven ability to work in complex multicultural environments and deal with all levels of officials from government, international agencies, private sector and civil societies. It also requires excellent communication skills and full computer literacy and proficiency in English language, with proficiency in Amharic or Arabic Languages as advantage.

**1. Regional Finance and Administration Head:** The Regional Finance and Administration Head reports to ENTRO Executive Director and will effectively manage and lead the finance and administration team of ENTRO, and provide high level Financial Management Services, Human Resources Services, Budget Control and Office Administration.

**Major Duties and Key Responsibilities:** Under the overall supervision of the Executive Director, the RFAH will provide sound management and constructive leadership, and a strategic, forward-looking approach to strengthening financial, administrative and IT services to ENSAP programs and projects in a manner that is harmonized with NBI policies and requirements; Effective management and leadership of the finance, administration and IT group and promotion of organizational effectiveness, leadership of ENTRO's budgetary process and timely preparation of financial reports; development and enforcement of the highest standards of fiduciary control and transparency in the execution of all ENSAP programs and projects, and contribution to ENTRO's resource mobilization strategy. Develop and implement a strategy in conjunction with the senior management to ensure that financial management reporting systems evolve to focus on results and to enable managers and project staff to manage program activities with a focus on outputs. Foster an environment of professional growth and knowledge sharing for the best practice of financial management, procurement and administration within ENTRO and across NBI. Oversee personnel management of ENTRO; including keeping personnel related records and files as well as annual staff performance monitoring and evaluation reports.

**Qualifications and Competencies:** Advanced university degree (Master's degree or equivalent) in business administration, finance, accounting or related field is required; ideally be a professionally qualified financial manager with an internationally recognized accounting qualification (i.e. IFAC member body); ideally a professional qualification in financial management with minimum of 15 of work experience in finance and administration of which at least 6 years with high-level experience in delivery of corporate services focused on effective and efficient financial management of regional or international organizations and/or complex, multi-donor programs and projects. Knowledge of procedures of international financing agencies, such as the World Bank, GIZ, EU and African Development Bank is required.

### 2. Head of Water Resources Unit (HWRU or SRPC)

Senior Regional Project Coordinator/ Head of the Water Resources Development Unit reports to ENTRO Executive Director and supervises Regional Coordinators of ENSAP investment projects. He/She shall provide sound management, constructive leadership, and a strategic, forward-looking approach to strengthening the application of best practice in line with ENCOM directives and the overall NBI Objectives and Guiding Principles.

**Major Duties and responsibilities:** Under the overall supervision of the Executive Director, the SRPC shall supervise and coordinate preparation of ENSAP investment and, ensure integration of cross-cutting issues, provide quality monitoring and assurance; liaise with and strengthen Eastern Nile line agencies including National Focal Point Offices; and ensure stakeholder involvement during preparations, implementations and technical reviews.

**Qualifications and Competencies:** A minimum of Masters Degree in civil/water resources engineering or other relevant area with at least 15 years of relevant professional experience. Ten years experience in integrated project preparations, program

management and coordination of complex, multi-country/multi-donor programs is required. It also requires excellent communication skills, full computer literacy and proficiency in English language, with proficiency in Amharic and/or Arabic Languages as advantage.

**Terms of Employment:** For both positions the duration is for three years and non- renewable. The workstation is ENTRO in Addis Ababa, Ethiopia, although work might necessitate field trips within and outside the Eastern Nile countries.

**Application Procedures:**

- Applicants are strongly advised to revert to ENTRO ([entro@nilebasin.org](mailto:entro@nilebasin.org)) and NBI website ([www.nilebasin.org](http://www.nilebasin.org)) for further details on the vacancy announcement before applying for the post. ***Women candidates are strongly encouraged to apply.***
- Deadline for application is **21** days following this announcement.
- Interested applicants are to send their applications with a cover letter, Curriculum Vitae and copies of formal academic qualifications to: ENTRO - Eastern Nile Technical Regional Office; [entro@nilebasin.org](mailto:entro@nilebasin.org) , copied to: [fnegash@nilebasin.org](mailto:fnegash@nilebasin.org) and [gabdi@nilebasin.org](mailto:gabdi@nilebasin.org)
- Applications received after the closing date will not be considered. Only short listed applicants will be contacted.
- Preference will be given to candidates originating from the Eastern Nile countries and country balance in ENTRO will be considered in accordance with ENCOM decision of January 31<sup>st</sup> January 2014